



Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	06	04	2019		05	04	2020

Office of the Scottish Charity Regulator

**Reference and administration details**

<b>Charity name</b>	Friends of Coldingham Priory
<b>Other names charity is known by</b>	The Friends of Coldingham Priory
<b>Registered charity number</b>	<b>SC034929</b>
<b>Charity's principal address</b>	The Paddock West Loch Road Coldingham, Eyemouth Berwickshire <b>Postcode TD14 5UE</b>

**Names of the charity trustees on date of approval of Trustees' Annual Report**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Mr George Prentice	Chairperson		
2 Mr David Campbell	Treasurer		
3 Mrs Anne Dall	Secretary		
4 Rev. Andrew Haddow	President		
5 Mrs Stella Quarry		To 17 September	
6 Mr William Muir			
7 Mrs Bobbie Prentice			
8 Mr Alan Barron			
9 Mr Chris Short			
10 Ms Audrey Aitchison			
11 Mr Richard Blake			
12 Mrs Rhona Goldie		From 17 September	
13			
14			
15			
16			
17			
18			
19			
20			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

## Structure, governance and management

**Type of governing document**

The charity is an unincorporated association whose purposes and administration arrangements are set out in our constitution.

The membership elects the management committee at the AGM.

The charity is independent of any other body.

**Trustee recruitment and appointment**

The charity trustees are recruited and appointed from within the membership.

The President of the charity is the incumbent minister of Coldingham & St Abbs Parish Church.

The Treasurer is the appointed congregational Treasurer of the Priory Church or such other person as may be elected at the annual general meeting by the membership.

## Objectives and activities

**Charitable purposes**

Our purposes are; - to educate the public in the history and architecture of the Priory, and to promote the awareness of the early Christian heritage of the area by encouraging visitors singly and in groups.

To work towards the improvement of the Priory and its environs by liaising with the local authority and other relevant organisations and to seek financial assistance for such improvements.

**Summary of the main activities in relation to these objects**

Opening and staffing the Priory on summer afternoons. Displaying information and selling leaflets. Hosting group visits.

Contributing to the maintenance of the Priory.

Sponsoring archaeological survey work in the area of the Priory

Ongoing involvement in priory community garden maintenance.

## APPENDIX 1

### Achievements and performance

**Summary of the main achievements of the charity during the financial period**

We opened the Priory on a number of occasions during the summer and recorded several hundred visitors

The Friends supported the fundraising for the Priory stonework project, partnering with the Parish Church to access monies from the Scottish Landfill Communities Fund.

### Financial review

**Brief statement of the charity's policy on reserves**

The policy is to hold sufficient financial reserves to meet commitments, and to build financial reserves and seek grant aid toward any anticipated projects.

**Details of any deficit**

There was an excess of payments over receipts in the year, reflecting support for the Priory stonework project. This left reserves at the year end of over £1,953.

**Donated facilities and services (if any)**

## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) George Prentice

Position (e.g. Chair) Chairperson

Date

1/5/2020

**Receipts & Payments**

Year to 5th April

	2020 £	2019 £
<b>Receipts</b>		
Subscriptions	312.50	357.50
Donations	139.00	967.50
Bank Interest	-	
Sales	108.30	24.50
Fund Raising	390.35	
Tax Recovered on Gift Aid	309.50	48.11
<b>Total Receipts</b>	<b>1,259.65</b>	<b>1,397.61</b>
<b>Payments</b>		
Printing	-	
Postage	-	
Insurance	366.11	366.11
Misc. inc. event outlays	162.19	217.50
Community Archaeology Project	-	100.00
Stonework Project	4,799.80	1,330.42
<b>Total Payments</b>	<b>5,328.10</b>	<b>2,014.03</b>
 <b>Surplus/deficit for Year</b>	 - 4,068.45 -	 616.42

**Statement of Balances**

5th April

	2020 £	2019 £
<b>Bank and cash in hand</b>		
Opening Balance	6,021.57	6,637.99
Surplus/Deficit for Year	- 4,068.45 -	616.42
<b>Closing Balance</b>	<b>1,953.12</b>	<b>6,021.57</b>
<b>Reserves</b>		
Bank	1,953.12	6,021.57
Cash in Hand	-	-
<b>Closing Balance</b>	<b>1,953.12</b>	<b>6,021.57</b>

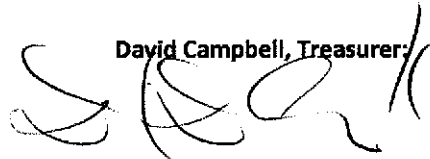
All funds are unrestricted

Approved by the Trustees and signed on their behalf

George Rentice, Chairperson:



David Campbell, Treasurer:

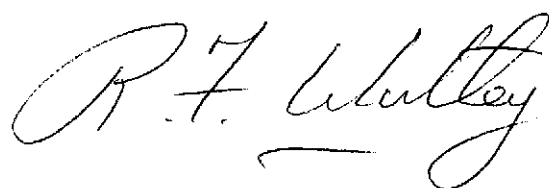


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FRIENDS OF COLDINGHAM PRIORY

Accounts for the period 6<sup>th</sup> April 2019 to 5<sup>th</sup> April 2020

I have examined the accounts and all the associated documentation for the period covered. To the best of my knowledge and belief the represent a fair, honest and accurate account of the financial activities of the Friends of Coldingham Priory for the for the period indicated.

A handwritten signature in black ink, appearing to read 'R.F. Wortley', with a horizontal flourish underneath.

Robert Frederick Wortley AMIChemE

*Dated 12<sup>th</sup> May 2020*