

APPENDIX 1



Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	06	04	2022		05	04	2023

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Friends of Coldingham Priory
Other names charity is known by	The Friends of Coldingham Priory
Registered charity number	SC034929
Charity's principal address	The Paddock West Loch Road Coldingham, Eyemouth Berwickshire
	Postcode TD14 5UE

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr George Prentice	Chairperson		
2	Mr David Campbell	Treasurer		
3	Mrs Anne Dall	Secretary		
4	Rev. Andrew Hadow	President		
5	Mr William Muir			
6	Mrs Bobbie Prentice			
7	Mr Alan Barron			
8	Mr Chris Short			
9	Ms Audrey Aitchison			
10	Mr Richard Blake			
11	Mrs Rhona Goldie			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

The charity is an unincorporated association whose purposes and administration arrangements are set out in our constitution.

The membership elects the management committee at the AGM.

The charity is independent of any other body.

Trustee recruitment and appointment

The charity trustees are recruited and appointed from within the membership.

The President of the charity is the incumbent minister of Coldingham & St Abbs Parish Church.

The Treasurer is the appointed congregational Treasurer of the Priory Church or such other person as may be elected at the annual general meeting by the membership.

Objectives and activities

Charitable purposes

Our purposes are; - to educate the public in the history and architecture of the Priory, and to promote the awareness of the early Christian heritage of the area by encouraging visitors singly and in groups.

To work towards the improvement of the Priory and its environs by liaising with the local authority and other relevant organisations and to seek financial assistance for such improvements.

Summary of the main activities in relation to these objects

Opening and staffing the Priory on summer afternoons. Displaying information and selling leaflets. Hosting group visits.

Contributing to the maintenance of the Priory.

Sponsoring archaeological survey work in the area of the Priory

Ongoing involvement in priory community garden maintenance.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Friends successfully operated the usual Summer open afternoon programme over the summer months of 2022.

It was agreed among the local organisations that the Friends of Coldingham Priory would lead a project to refurbish the Priory Garden. Mike Fenty, one of our members, took the lead in designing the project. Funding was raised from the Drone Hill Community Fund, for which the Friends are most grateful. The project expenditure will be completed in 2023 and thereafter volunteer support should sustain the maintenance of the garden.

The Friends organised a successful concert over summer 2022 and this contributed to fund raising.

Most importantly, £3,000 was raised from the Drone Hill Community Fund, via Foundation Scotland, and the Coldingham Society donated £250 toward the Garden Project.

Financial review

Brief statement of the charity's policy on reserves

The policy is to hold sufficient financial reserves to meet commitments, and to build financial reserves and seek grant aid toward any anticipated projects.

Details of any deficit

Donated facilities and services (if any)

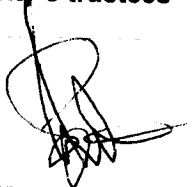
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	George Prentice	
Position (e.g. Chair)	Chairperson	
Date	29 MAY 2023	

Receipts & Payments

Year to 5th April

	2023 £	2022 £
Receipts		
Subscriptions	400.00	207.50
Donations	50.00	17.50
Bank Interest	-	-
Sales	24.10	-
Fund Raising	3,552.34	43.00
Tax Recovered on Gift Aid	60.87	53.39
Total Receipts	4,087.31	321.39
Payments		
Printing	-	-
Postage	-	-
Insurance	348.46	275.44
Misc. inc. event outlays	201.60	-
Community Archaeology Project	55.00	-
Priory Garden Project	600.00	-
Total Payments	1,205.06	275.44
Surplus/deficit for Year	2,882.25	45.95

Statement of Balances


5th April

	2023 £	2022 £
Bank and cash in hand		
Opening Balance	2,102.17	2,056.22
Surplus/Deficit for Year	2,882.25	45.95
Closing Balance	4,984.42	2,102.17
Reserves		
Bank	4,984.42	2,102.17
Cash in Hand	-	-
Closing Balance	4,984.42	2,102.17

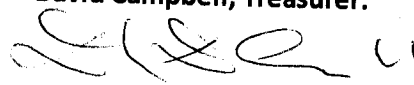
All funds are unrestricted

Approved by the Trustees and signed on their behalf

George Prentice, Chairperson:


21 MAY 2023

David Campbell, Treasurer:


29-5-23

APPENDIX 3

OSCR

OSCR Charity Register

Independent examiner's report on the accounts

10

Report to the trustees/members of **Friends of Coldingham Priory**

Registered charity number **SC014929**

On the accounts of the charity for the period

Period start date	Period end date
Day Month Year	Day Month Year
1 APRIL 2017	31 APRIL 2018

Set out on pages

1 to 10 (including the page numbers of all 2018 plans)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(a) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. If procedures undertaken do not provide all the evidence that would be required for a full and consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention which has been decided on the attached page(s):

- 1. which gives the trustee(s) cause to believe that the charity is not complying with the requirements
- 2. to need accounting records to be kept in accordance with Regulation 4 of the 2006 Accounts Regulations
- 3. to prepare accounts which comply with the requirements of Regulation 7 of the 2006 Accounts Regulations

Other matters are:

- 2. to check if the accounts are prepared by a person who is not a trustee

Signed Name:

[Signature]
 MICHAEL A. WATSON

Date: 12/05/2018

Relevant professional qualification or body (if any):

Chartered Accountant, Institute of Chartered Accountants in Scotland

Address:

1, The Terrace, Musselburgh, East Lothian, EH21 3JF
 Musselburgh, East Lothian
 Telf: 0131 461111